



Minutes

Weeroona College Bendigo Council

Members

Parent Representatives (8)	Student Representatives (2)	DE&T Representatives (4)
Fran Shaw (President) 2018 – 2020	Maggie Gorey 2019	Luke Freeman 2019-2021
Michelle Barnes 2019-2021 (Vice President)	Tha Zin Oo 2019	Jason Bysouth 2019-2021 (Acting Executive Officer)
Daniel Sheard 2019-2020		Sarah Trew 2018 - 2020
Karen Nicholson (Treasurer) 2019-2021		Anton Van Maanen 2018 - 2020
Craig Deed 2018 – 2020	Community Representatives (2)	
Fiona Robinson 2019-2021	Marg Kent 2019-2020	
Helen Purdy 2019	Jan Buckland 2019-2020	

DATE: Monday 24th February, 2020 **TIME:** 5:30PM

VENUE: Weeroona College Bendigo

CHAIR: M.Barnes (Vice President)

ATTENDEES:

MINUTE TAKER: N.Treloar

OBSERVERS:

APOLOGIES: *F.Shaw, D.Sheard, C.Deed, M.Gorey, T.Zin Oo*

CONFLICT OF INTEREST: See Item 5.

QUORUM REQUIREMENTS:

A school council meeting must operate with a quorum. A quorum requires not less than one half of school council members currently holding office to be present at the meeting and the majority of members present must not be Department employees. Any parent members on school council who also work for the Department are counted as Department employees for the purpose of a quorum.



CONFLICT OF INTEREST:

If a member of the council or their immediate family has a direct conflict of interest (including a pecuniary interest) in with a matter under discussion at a school council meeting that member:

- must not be present:
- during the discussion unless invited to do so by the person presiding at the meeting
- when a vote is taken on the matter
- may be included in the quorum for that meeting

The declaration of interest should be included in the minutes of the meeting.

Minutes

Item	Details	Actions/ Recommendations
1. Welcome	I would like to acknowledge that we are meeting on Jaara country, home of the Dja Dja Wurrung people and pay my respects to the elders past, present, emerging and any other Aboriginal and Torres Strait Island people present today.	
2. Child Safe Standards	Weeroona College Bendigo is a child safe school and has a zero tolerance to child abuse.	
3. Apologies	<ul style="list-style-type: none"> • <i>F.Shaw, D.Sheard, C.Deed, M.Gorey, T.Zin Oo</i> 	
4. Quorum	<ul style="list-style-type: none"> • The chairperson noted that a quorum was present. 	Yes
5. Conflict of interest	<ul style="list-style-type: none"> • <REDACTED> • <REDACTED> 	
6. Minutes of the previous meeting	<ul style="list-style-type: none"> • Minutes of the meeting held on 25th November, 2019 attached. 	Motion: "That the Minutes of the meeting held 25 th November, 2019 be accepted". Moved: <i>K.Nicholson</i> Seconded: <i>M.Kent</i> Carried
7. Business arising from the minutes	<ul style="list-style-type: none"> • NIL 	Action / Motion:
8. Guests	<ul style="list-style-type: none"> • SOAR Program Presentation (Matt Reeves & Carl Rusbridge) 	



	<ul style="list-style-type: none"> Damien Jenkyn (Regional Office) 6.30pm – 8.42pm <p><i>Damien provided a briefing of the Principal recruitment process and college council elected an executive officer and school council panel members.</i></p>	
9. Principal's Report	<ul style="list-style-type: none"> Principal's Report (To be tabled) Pupil Free Days Approved: <ul style="list-style-type: none"> - 28/01 - 29/01 - 20/05 Berry Street Training - 26/08 Berry Street Training - 28/10 Bendigo Cup Day 	<p>Motion:</p> <p>"That the Principal's Report be accepted and pupil free days be approved."</p> <p>Moved: <i>K.Nicholson</i></p> <p>Seconded: <i>J.Buckland</i></p> <p><i>Carried</i></p>
10. Finance Committee Report	<ul style="list-style-type: none"> Balance Sheet & Operating Statement attached. Minutes of the Finance Committee meeting held on 17th February 2020 attached 2019 Financial Commitment Summary 	<p>Motion:</p> <p>"That the School Council accept the Finance Committee recommendation to endorse all payments for the months of November, December and January and all presented reports be accepted as a true and correct depiction of the Weeroona College Bendigo school finances for the months of November, December 2019 and January 2020."</p> <p>Moved: <i>K.Nicholson</i></p> <p>Seconded: <i>S.Trew</i></p> <p><i>Carried</i></p>
11. SRC Report		<p>Motion:</p>
12. General Business	<ul style="list-style-type: none"> <REDACTED> Endorsement of Annual Financial Procedures (attached) 	<p>Motion:</p> <p>"That College Council approve the list of Annual Financial Procedures attached."</p> <p>Moved: <i>M.Kent</i></p> <p>Seconded: <i>F.Robinson</i></p> <p><i>Carried</i></p>
13. Excursions	<ul style="list-style-type: none"> BFLO Queenscliff 10/03 – 12/03/2020 	<p>Motion:</p> <p>"That the BFLO Queenscliff camp be approved."</p> <p>Moved: <i>M.Kent</i></p>



		Seconded: <i>K.Nicholson</i> <i>Carried</i>
14. Fundraising	NIL	Motion:
15. Policies	<ul style="list-style-type: none"> • Electronics Funds Management Policy • Cash Handling Policy • Recommendation that Petty Cash Policy be removed. 	Motion: “That the Electronics Fund Management Policy and Cash Handling Policy be approved.” Moved: <i>M.Barnes</i> Seconded: <i>L.Freeman</i> <i>Carried</i>
16. Volunteers	<ul style="list-style-type: none"> • Please refer to attached list 	Motion: “That the listed volunteers be approved.” Moved: <i>J.Bysouth</i> Seconded: <i>S.Trew</i> <i>Carried</i>
17. Hire Agreements/ Service Providers	Service Providers <ul style="list-style-type: none"> • Contract Cleaning extension on contract for 2020. Hire Agreements <ul style="list-style-type: none"> • <REDACTED> 	Motion: “That the Contract Cleaning 2020 extension be ratified and the facilities hires listed be approved.” Moved: <i>J.Bysouth</i> Seconded: <i>M. Kent</i> <i>Carried</i>
18. Correspondence	<i>Inwards:</i> <ul style="list-style-type: none"> • VSBA confirmation of BFLO Lease renewal • Dogs Connect 2019 Evaluation Report (to be emailed to councillors) • DET Tax Review • Minister for Health: Smile Squad <i>Outwards:</i> NIL	Motion: “That all correspondence be accepted.” Moved: <i>K.Nicholson</i> Seconded: <i>S.Trew</i> <i>Carried</i>



19. Next Meetings	<ul style="list-style-type: none">• 23rd March25th May22nd June27th July24th August19th October23rd November	
20. Closure of meeting	<ul style="list-style-type: none">• The chairperson declared the meeting closed.	Time : 8.42pm

Signed by the Chairperson: _____

President or person who presided at the previous meeting to sign once minutes have been approved by school council

Date: _____